

MEETINGS: 13  
NO. OF REGULAR: 13

**VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF DEPEW**  
**September 25, 2023 7:00 PM**

ROLL CALL: Trustee Hamernik -ABS  
Trustee Ziemba – PR  
Trustee Kraft - PR  
Deputy Mayor Adolf - PR  
Mayor Peterson - PR

**ON A MOTION BY**, Trustee Ziemba and seconded by Trustee Kraft, the minutes of the September 11, 2023 village board meeting were approved.

**Public Comment Agenda Items Only:**

**APPOINT PROVISIONAL PART TIME COURT OFFICER**

Pursuant to Section 4-400 of Village Law, I Mayor Kevin Peterson, do hereby appoint:

Mr. Thomas Koehler

to the position of Provisional Part Time Court Officer effective September 27, 2023 at the rate of \$18.77 per hour. Once the results are posted and the list is established from an upcoming promotional exam, he must be reachable. If not, he will be removed from the position within 60 days in accordance with Erie County Civil service rules.

The forgoing nomination was acted upon in the following manner by the Board of Trustees:

Trustee Hamernik - ABS  
Trustee Ziemba - Y  
Trustee Kraft - Y  
Deputy Mayor Adolf - Y  
Mayor Peterson - Y

**PERMISSION – DEPEW FIRE DEPT**

Trustee Kraft, offered the following resolution and moved for its adoption:

Permission is hereby granted to Hose Company #1 to hold a Meat Raffle on Saturday September 30th at St Marys High School in Lancaster from 5pm to 11pm.

The foregoing resolutions were both seconded by Deputy Mayor Adolf and  
**CARRIED.**

### **AUTHORIZE FALL FEST**

Deputy Mayor Adolf, offered the following resolution and moved for its adoption:

**BE IT RESOLVED**, permission is hereby granted to hold a Depew Fall Fest in the Village of Depew Fireman's Park on Saturday, October 14<sup>th</sup> from 11:00 AM until 5:00 PM.

MUSIC – Various performers will play throughout the park throughout the day.

ACTIVITIES – Including beer garden, family friendly activities, family friendly movies and music by The Auslanders, additional details to follow at an upcoming meeting.

FOOD and VENDORS – There will be a variety of food trucks and local craft vendors on hand with additional details to follow at an upcoming meeting.

The following resolution was seconded by Trustee Kraft-, duly put to a roll call vote which resulted in the following:

Trustee Hamernik - ABS  
Trustee Ziemba - Y  
Trustee Kraft - Y  
Deputy Mayor Adolf - Y  
Mayor Peterson - Y

### **AUTHORIZE ADMINISTRATOR TO ADVERTISE PUBLIC HEARING – LOCAL LAW #4 of 2023 -ELECTRIC BICYCLE & SCOOTER LAW**

Trustee Ziemba, offered the following resolution and moved for its adoption:

The Administrator is authorized to advertise a public hearing for Local Law #4 of 2023 to discuss the implementation of the electric bicycle and scooter law. The public hearing will take place on October 23, 2023 in the Depew village hall council chambers, 85 Manitou St, Depew, NY 14043 at 7:00 PM.

The foregoing resolution was seconded by Deputy Mayor Adolf and **CARRIED.**

### **APPROVE LEAVE OF ABSENCE REQUEST**

Trustee Kraft, offered the following resolution and moved for its adoption:

**WHEREAS**, Lewis Heltman, Village of Depew Department of Public Works employee has requested a leave of absence for a period of 3 weeks without pay effective September 12, 2023 through October 2, 2023.

**WHEREAS**, Regina Grzankowski, recommends the approval of this request.

**NOW THEREFORE BE IT RESOLVED**, the Village Board approves the period of unpaid leave stated above.

The following resolution was seconded by Trustee Ziemba, and duly put to a roll call vote which resulted in the following:

Trustee Hamernik - ABS  
Trustee Ziemba - Y  
Trustee Kraft - Y  
Deputy Mayor Adolf - Y  
Mayor Peterson -Y

### **PERMISSION – DEPEW FIRE DEPT**

Deputy Mayor Adolf, offered the following resolution and moved for its adoption:

Permission is hereby granted Depew Fire Department to use all fire apparatus on Monday, November 13, 2023 from 5pm to 10pm for a training exercise at Our Lady of Pompeii at 129 Laverack Ave Lancaster, NY

The foregoing resolution was seconded by Trustee Kraft and **CARRIED**.

### **AUTHORIZE ADMINISTRATOR TO ADVERTISE PUBLIC HEARING - CDBG**

Trustee Ziemba, offered the following resolution and moved for its adoption:

The Administrator is authorized to advertise a public hearing to discuss the Community Development Block Grant for the Lancaster and Cheektowaga sides of the Village of Depew at the Tuesday October 10, 2023 board meeting.

The foregoing resolution was seconded by Deputy Mayor Adolf and **CARRIED**.

**PERMISSION FOR THE DEPEW VILLAGE COURT TO APPLY FOR A JCAP GRANT**

Trustee Kraft, offered the following resolution and moved for its adoption:

**WHEREAS** The Village of Depew Court is requesting authorization from the Village of Depew Board of Trustees to apply for funding from the Justice court Assistance Program during the upcoming grant cycle.

**NOW, BE IT RESOLVED** that the Board of the Village of Depew authorizes the Depew Village Court to apply for a JCAP grant in the 2023-24 grant cycle up to \$30,000.00.

The forgoing resolution was seconded by Trustee Ziemba and **CARRIED**.

Trustee Hamernik - ABS  
Trustee Ziemba - Y  
Trustee Kraft - Y  
Deputy Mayor Adolf - Y  
Mayor Peterson - Y

**PERMISSION – DEPEW FIRE DEPT**

Trustee Kraft, offered the following resolution and moved for its adoption:

Permission is hereby granted to Engine 2 to attend Bonfire at St Mary's High School on Thursday September 21st from 6pm to 10pm.

The foregoing resolutions were both seconded by Deputy Mayor Adolf, and **CARRIED**.

**PROCLAIM OCTOBER 31, 2023 AS OFFICIAL TRICK OR TREAT NIGHT**

Trustee Ziemba, offered the following resolution and moved for its adoption:

**BE IT RESOLVED**, the Official Trick or Treat Night in the Village of Depew, in conjunction with the Town and Village of Lancaster and the Town of Cheektowaga, is hereby designated as Tuesday, October 31, 2023 between the hours of 6:00 PM – 8:30 PM.

The forgoing resolution was seconded by Deputy Mayor Adolf, and **CARRIED**.

### **PERMISSION – DEPEW HIGH SCHOOL BONFIRE**

Trustee Kraft, offered the following resolution and moved for its adoption:

**BE IT RESOLVED**, permission is hereby granted to the Depew High School Varsity D Club to hold their annual bonfire on Monday October 16, 2023 at 7:15 PM on the football practice field behind the Depew Schools bus garage. The Depew Fire Department will be present to provide fire protection with the following stipulations:

1. The Fire Marshall must meet with an adult advisor prior to 6:30 pm on the day of the event to inspect the site and review emergency procedures.
2. No flammable liquids are to be used in lighting the bonfire.
3. The Depew Fire Department will supervise the lighting of the bonfire and will remain on standby for the duration of the event.
4. The Depew Fire Department reserves the right to cancel the bonfire in the event of adverse weather conditions (high winds) or any other condition that may adversely affect public safety.

Depew Police personnel will be present to maintain order and supply necessary traffic enforcement.

The forgoing resolution was seconded by Trustee Ziemba, and **CARRIED**

### **PERMISSION – DEPEW HIGH SCHOOL MOTORCADE**

Deputy Mayor Adolf, offered the following resolution and moved for its adoption:

**WHEREAS**, the Depew High School Student Senate has made application for a Motorcade escort for Friday October 20, 2023 at approximately 12 PM, and

**WHEREAS**, said motorcade route and traffic enforcement has been authorized by the Police Department and the Depew Fire Department will participate in the Motorcade.

**NOW, THEREFORE BE IT RESOLVED**, that permission is granted to the Depew High School Senate to hold the above-mentioned Motorcade on Friday October 20, 2023

The forgoing resolution was seconded by Trustee Kraft and **CARRIED**.

## **PERMISSION ATTEND NYS MAGISTRATES AND CLERKS CONFERENCE**

Trustee Ziemba, offered the following resolution and moved for its adoption:

**WHEREAS**, the Depew Village Court had requested permission for Court Clerk Linda Gangloff to attend the New York State Magistrates and Clerks conference to be held at the Turning Stone Resort and Casino, Verona, NY from September 17 – 20, 2023; and

**WHEREAS**, the Depew Village Court has funds within their budget for educational conferences for the Court Clerks; and

**WHEREAS**, the training provides both mandatory Court Clerk training, as well as other information important for properly performing the clerks duties in the Depew Village,

**NOW, BE IT RESOLVED**, that authorization is given for Linda Gangloff to attend the training event including payment for the conference, hotel and any meals not included, which have already been vouchgered by the Court and paid by the Village Clerk, and

**BE IT FURTHER RESOLVED** that Linda Gangloff is entitled to the use of the Village vehicle or reimbursement for mileage for travel to and from the event, and

The foregoing resolution was seconded by Trustee Kraft, and duly put to a roll call vote which resulted in the following:

Trustee Hamernik - ABS  
Trustee Ziemba - Y  
Trustee Kraft - Y  
Deputy Mayor Adolf - Y  
Mayor Peterson - Y

## **ACCEPT RETIREMENT – ELECTRICAL DEPARTMENT**

Trustee Kraft, offered the following resolution and moved for its adoption:

**BE IT RESOLVED**, the retirement of Mr. George DelConte Jr. Electrical Department Employee, effective September 30, 2023 is accepted.

The foregoing resolution was seconded by Deputy Mayor Adolf and duly put to a roll call vote which resulted in the following:

Trustee Hamernik - ABS  
Trustee Ziemba - Y  
Trustee Kraft - Y  
Deputy Mayor Adolf - Y

Mayor Peterson - Y

**EMPLOYMENT APPLICATIONS** – Rec – Melissa Green  
DPW – Kory Koscielniak

**DEPARTMENT HEAD REPORTS** – Building Department – August 2023

**PUBLIC COMMENTS:**

**CLAIMS AND ACCOUNTS**

**ON A MOTION BY** Trustee Ziembra and seconded by Deputy Mayor Adolf the following claims are to be paid: \$599,799.69 General, \$1,089.95 Sewer, \$8,000.00 Capital Projects for a total \$608,889.64 was **CARRIED**.

**EXECUTIVE SESSION**

At 8:04pm Deputy Mayor Adolf made a motion to enter into executive session to discuss a legal matter, Trustee Kraft seconded.

At 8:28pm Deputy Mayor Adolf made a motion to exit out of executive session, Trustee Kraft seconded.

No decision was made in the executive session.

**ADJOURNMENT**

**ON A MOTION BY** Trustee Ziembra and seconded by Deputy Mayor Adolf the meeting was adjourned at 8:29 PM.

Respectfully submitted,

Regina Grzankowski  
Village Administrator