

MEETINGS: 11  
NO. OF REGULAR: 9

**VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF DEPEW**  
**August 12, 2024 7:02 PM**

ROLL CALL: Trustee Hamernik – ABS  
Trustee Ziemba – PR  
Trustee Kraft - PR  
Deputy Mayor Adolf - PR  
Mayor Peterson - PR

**ON A MOTION BY**, Trustee Kraft and seconded by Deputy Mayor Adolf the minutes of the June 24, 2024 village board meeting were approved.

**ON A MOTION BY**, Deputy Mayor Adolf and seconded by Trustee Ziemba, the minutes of the July 8, 2024 village board meeting were approved.

**ON A MOTION BY**, Trustee Ziemba and seconded by Trustee Kraft, the minutes of the July 22, 2024 special village board meeting were approved.

**Public Comment Agenda Items Only:**

**PERMISSION TO ATTEND NYS MAGISTRATES CONFERENCE**

Trustee Ziemba, offered the following resolution and moved for its adoption:

**WHEREAS**, the Depew Village Court is requesting permission for Village Justice Kathleen McDonald to attend the New York State Magistrates’ conference to be held at the Niagara Falls Convention Center, Niagara Falls, NY from September 22-25, 2024; and

**WHEREAS**, the Depew Village Court has funds within their budget for educational conferences for the Justice; and

**WHEREAS**, the training provides both mandatory Judicial training, as well as networking with other Judges throughout the state, and other information relating to the law and judicial duties in the Depew Village,

**NOW, BE IT RESOLVED**, that authorization is given for Hon. Kathleen M McDonald to attend the training event including payment for the conference and any meals not included, and

**BE IT FURTHER RESOLVED** that Hon. Kathleen M. McDonald is entitled to the use of the Village vehicle or reimbursement for mileage for travel to and from the event, and

The foregoing resolution was seconded by Trustee Kraft, and duly put to a roll call vote which resulted in the following:

Trustee Hamernik - ABS  
Trustee Ziemba - Y  
Trustee Kraft - Y  
Deputy Mayor Adolf - Y  
Mayor Peterson - Y

## **PERMISSION ATTEND NYS CLERKS CONFERENCE**

Trustee Kraft, offered the following resolution and moved for its adoption:

**WHEREAS**, the 2024 New York State Magistrates and Clerks conference will be held in Niagara Falls, and no funds will be expended for hotel lodging, and

**WHEREAS**, the Depew Village Court had requested permission for Court Clerks Linda Gangloff, Dawn Gauthier, and Chief Administrative Clerk Sarah Hinsken to attend the New York State Clerks conference to be held in Niagara Falls, NY from September 29 – October 2, 2024; and

**WHEREAS**, the Depew Village Court has funds within their budget for educational conferences for the Court Clerks; and

**WHEREAS**, the training provides both mandatory Court Clerk training, as well as networking with other Court Clerks throughout the state, and other information important for properly performing the clerks duties in the Depew Village,

**WHEREAS**, the Court Clerks shall divide their time at the conference, so that at least one clerk shall be at the Court Clerks' office and the Office shall remain open during its normal hours, and

**NOW, BE IT RESOLVED**, that authorization is given for Linda Gangloff, Dawn Gauthier and Sarah Hinsken to attend the training event, including payment for the conference at \$125 per clerk, and any meals not included, which shall be vouchered by the Court and paid by the Village Clerk, and

**BE IT FURTHER RESOLVED** that the clerks shall carpool whenever possible, but are entitled to the use of the Village vehicle or reimbursement for mileage for travel to and from the event, and

The foregoing resolution was seconded by Trustee Ziemba, and duly put to a roll call vote which resulted in the following:

Trustee Hamernik - ABS

Trustee Ziemba - Y

Trustee Kraft - Y

Deputy Mayor Adolf - Y

Mayor Peterson - Y

## **AUTHORIZE ADMINISTRATOR TO ADVERTISE BIDS.**

Deputy Mayor Adolf, offered the following resolution and moved for its adoption:

The Administrator is authorized to advertise for bids for Phase 7 CAP project with the bid opening to be held on September 18, 2024 at 10am in The Council Chambers, 85 Manitou St, Depew, NY 14043.

The foregoing resolution was seconded by Trustee Kraft and **CARRIED**.

## **PERMISSION – DEPEW FIRE DEPT**

Trustee Kraft, offered the following resolution and moved for its adoption:

Permission is hereby granted to the Depew Fire Department's for Engine 2 to attend a New York State Pump Operations Course at Collins Fire Department on Thursday, August 1st from 6:00 PM hours till 10:00 PM.

And

Permission is hereby granted to the Depew Fire Department's Engine 6, Rescue 7, & the water rescue boat to leave the village for training at Como Park in the Village of Lancaster on Tuesday, July 30th from 7:00 PM till 9:30 PM.

And

Permission is hereby granted to the Depew Fire Department's Engine 6, Rescue 7, & the water rescue boat to go to Alden Fire Department for water rescue training on Tuesday, August 6th from 7:00 PM till 9:30 hours.

And

Permission is hereby granted to the Depew Fire Department's Hose Company #1 to use the pavilion at the northside fire station on Saturday, August 17th from 12:00 PM till 10:00 PM for a company event.

And

Permission is hereby granted to the Depew Fire Department's Ladder 5 to attend the Annual Tunnels To Towers at Losson Park in the Town of Cheektowaga on Saturday, September 7th from 08:00 AM till 1:00 PM.

The foregoing resolutions were seconded by Trustee Ziemba and **CARRIED.**

### **APPOINT FULL TIME PUBLIC SAFETY DISPATCHER**

Pursuant to Section 4-400 of Village Law, I, Mayor Kevin Peterson hereby appoint

Jessica Scott

to the position of Full Time Public Safety Dispatcher in the Police Department effective August 13, 2024. The salary will be as per budget.

The appointment was acted upon in the following manner by the Board of Trustees:

Trustee Hamernik - ABS  
Trustee Ziemba -Y  
Trustee Kraft -Y  
Deputy Mayor Adolf - Y  
Mayor Peterson -Y

### **PERMISSION TO SIGN – TRANSFER DOCUMENTS**

Trustee Ziemba, offered the following resolution and moved for its adoption:

**WHEREAS**, due to a clerical error, certain real property located at 0 Tyler Street, S.B.L. 104.22-1-4, was never transferred from the Village of Depew to Ann Marie Wilson, deceased, when the same was purchased and became part of her lot located at 5963 Transit Road,

**WHEREAS**, despite the clerical error, Ann Marie Wilson, deceased, and her predecessor in interest have paid taxes on the parcel since the 1940s

**WHEREAS**, Mayor Kevin Peterson is requesting permission to sign documents to transfer real property located at 0 Tyler Street, S.B.L. 104.22-1-4 from the Village of Depew to the Estate of Ann Marie Wilson or her successor in interest or assignee, for \$1.00,

**NOW THEREFORE BE IT RESOLVED**, that Mayor Kevin Peterson is permitted to sign the real estate transfer documents for 0 Tyler Street, S.B.L. 104.22-1-4,

The foregoing resolution was seconded by Trustee Kraft and duly put to a roll call vote which resulted in the following:

Trustee Hamernik - ABS  
Trustee Ziemba - Y  
Trustee Kraft - Y  
Deputy Mayor Adolf -Y  
Mayor Peterson - Y

## **PERMISSION TO SIGN – Proposal for Professional Engineering Services**

Deputy Mayor Adolf, offered the following resolution and moved for its adoption:

**BE IT RESOLVED**, The Village of Depew Mayor, Kevin J. Peterson is requesting permission to sign the Proposal for Professional Engineering Services Phase 10 Sanitary Sewer Evaluation Survey Investigation (SSES).

The foregoing resolution was seconded by Trustee Ziemba and duly put to a roll call vote which resulted in the following:

Trustee Hamernik - ABS  
Trustee Ziemba - Y  
Trustee Kraft - Y  
Deputy Mayor Adolf - Y  
Mayor Peterson - Y

## **PERMISSION TO SIGN – PHASE 8 CAP**

Trustee Ziemba, offered the following resolution and moved for its adoption:

**BE IT RESOLVED**, The Village of Depew Mayor, Kevin J. Peterson is authorized to sign Proposal for Professional Engineering Services Alys East and West Sewer Improvement Project (Phase 8 CAP).

The foregoing resolution was seconded by Trustee Kraft and duly put to a roll call vote which resulted in the following:

Trustee Hamernik - ABS  
Trustee Ziemba - Y  
Trustee Kraft - Y  
Deputy Mayor Adolf - Y  
Mayor Peterson – Y

## **APPOINT PT RECREATION POSITION**

Pursuant to Section 4-400 of Village Law, I Mayor Kevin Peterson, do hereby appoint:

Mason Vail

to Regular Part Time Laborer for the Recreation Department effective August 13, 2024.

The forgoing nominations were acted upon in the following manner by the Board of Trustees:

Trustee Hamernik - ABS  
Trustee Ziemba - Y  
Trustee Kraft - Y  
Deputy Mayor Adolf - Y  
Mayor Peterson - Y

**ACCEPT RESIGNATION – RECREATION DEPARTMENT**

Deputy Mayor Adolf, offered the following resolution and moved for its adoption:

**BE IT RESOLVED**, the resignation of Nathan Ziemba, Recreation Department effective July 14, 2024 is accepted.

The foregoing resolution was seconded by Trustee Kraft and duly put to a roll call vote which resulted in the following:

Trustee Hamernik - ABS  
Trustee Ziemba - Y  
Trustee Kraft - Y  
Deputy Mayor Adolf - Y  
Mayor Peterson - Y

**APPROVE LEAVE OF ABSENCE EXTENSION REQUEST**

Trustee Ziemba, offered the following resolution and moved for its adoption:

**WHEREAS**, Carmi DelConte, Village of Depew Building Department employee, has requested an unpaid medical leave of absence extension until September 6, 2024.

**WHEREAS**, Village Administrator, Regina Grzankowski, recommends the approval of this request.

**NOW THEREFORE BE IT RESOLVED**, the Village Board approves the period of leave stated above.

The following resolution was seconded by Trustee Kraft, and duly put to a roll call vote which resulted in the following:

Trustee Hamernik - ABS  
Trustee Ziemba - Y  
Trustee Kraft - Y  
Deputy Mayor Adolf -Y  
Mayor Peterson -Y

**DPW GRASS CUTTING**

Deputy Mayor Adolf, offered the following resolution and moved for its adoption:

**WHEREAS**, the village is encountering numerous vacant and foreclosed homes in the village and orders to remedy have been issued to the property owner on record;

**WHEREAS**, the high grass is a nuisance to neighbors and attracts rodents;

**BE IT RESOLVED**, permission is granted for the Department of Public Works to mow any property that is not mowed by the due date on the order to remedy for the 2024 year. The cost of said mowing(s) will be attached to the village tax bill for that property.

15 Pamela  
427 Dick Road  
883 Sherwood Court  
340 Bellevue Street  
21 A Street  
51 West 2nd Avenue  
17 Brewster Street  
159 Princeton Avenue

The foregoing resolution was seconded by Trustee Ziemba, and duly put to a roll call vote which resulted in the following:

Trustee Hamernik - ABS  
Trustee Ziemba - Y

Trustee Kraft - Y  
Deputy Mayor Adolf - Y  
Mayor Peterson - Y

**AUTHORIZE ADMINISTRATOR TO ADVERTISE BIDS.**

Trustee Kraft, offered the following resolution and moved for its adoption:

The Administrator is authorized to advertise for bids for a Greenworks 60” Commercial Ride-On, Electric, Zero Turn Mower with the bid opening to be held on September 5, 2024 at 10am in The Council Chambers, 85 Manitou St, Depew, NY 14043.

The foregoing resolution was seconded by Trustee Adolf and **CARRIED.**

**AUTHORIZE ADMINISTRATOR TO ADVERTISE BIDS.**

Deputy Mayor Adolf, offered the following resolution and moved for its adoption:

The Administrator is authorized to advertise for bids for a Vilter 456XL ammonia compressor with 100 HP Motor and starter with the bid opening to be held on September 5, 2024 at 10:30am in The Council Chambers, 85 Manitou St, Depew, NY 14043.

The foregoing resolution was seconded by Trustee Kraft and **CARRIED.**

**AUTHORIZE ADMINISTRATOR TO ADVERTISE BIDS.**

Deputy Mayor Adolf, offered the following resolution and moved for its adoption:

The Administrator is authorized to advertise for bids for a 20ftx20ftx20ft baseball backstop chain link fence on Fireman’s Park Baseball Diamond #1 and Diamond #2 with the bid opening to be held on September 6, 2024 at 10am in The Council Chambers, 85 Manitou St, Depew, NY 14043.

And

The Administrator is also authorized to advertise for bids for 60ft of 1ft high baseball netting along the Pavilion of Fireman’s Park with a opening to be held on September 6, 2024 at 10:30am in The Council Chambers, 85 Manitou St, Depew, NY 14043.

The foregoing resolution was seconded by Trustee Ziemba and **CARRIED.**

**EMPLOYMENT APPLICATIONS** - DPW – Austin Carson, Max Snuszka, Joseph Brown Sr., Eli Mayer, Jonathan Brumbaugh, Mason Vail

**DEPARTMENT HEAD REPORTS** – Police July 2024, Building May 2024 – July 2024

**PUBLIC COMMENTS:**

**CLAIMS AND ACCOUNTS**

**ON A MOTION BY** Trustee Ziemba and seconded by Trustee Kraft the following claims are to be paid: \$1,185,664.24 General, \$87,639.53 Community Development, \$1,892.41 Sewer, \$75,876.96 Capital Projects for a total \$1,351,073.14 was **CARRIED.**

**EXECUTIVE SESSION**

**ON A MOTION BY**, Deputy Mayor Adolf and seconded by Trustee Kraft, the executive session was opened at 7:51 PM.

**ON A MOTION BY**, Deputy Mayor Adolf and seconded by Trustee Kraft, the executive session was closed at 8:26 PM.

No decision was made in the executive session.

**ADJOURNMENT**

**ON A MOTION BY** Deputy Mayor Adolf and seconded by Trustee Kraft the meeting was adjourned at 8:26 PM.

Respectfully submitted,

Regina Grzankowski  
Village Administrator