

MEETINGS TO DATE: 1 NO. OF REGULARS: 1

#### **RE-ORGANIZATION AGENDA**

VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF DEPEW April 1, 2024

# PLEDGE OF ALLEGIANCE NOTIFICATION OF FIRE EXITS

ROLL CALL:

Trustee Hamernik

Trustee Ziemba Trustee Kraft Trustee Adolf Mayor Peterson

- 1. Order of Voting
- 2. Seating Arrangement
- 3. Appoint Registrar of Vital Statistics
- 4. Appoint Deputy Mayor
- 5. Appoint Deputy Clerk
- 6. Appoint Deputy Registrar
- 7. Appoint Village Attorney
- 8. Appoint Village Prosecutor PT
- 9. Appoint Acting Village Justice
- 10. Appoint Planning Board Member
- 11. Appoint Alternate Planning Board Member
- 12. Appoint Zoning Board Member
- 13. Appoint Alternate Zoning Board Member
- 14. Appoint Recreation Director PT
- 15. Appoint Emergency Manager
- 16. Appoint Deputy Emergency Manager
- 17. Renewal of OEM Under the Umbrella of Depew Police Department
- 18. Attendance at Association Meetings
- 19. Advance Approval of Claims
- 20. Committees
- 21. Mileage Allowance
- 22. Per Diem
- 23. Official Depositories
- 24. Official Newspaper
- 25. Meeting Dates
- 26. Special Meetings
- 27. Public Comment Rules and Procedures
- 28. Adjournment

ORDER (	OF V	OTIN	IG
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Trustee _	, offered the following resolution and moved for it	S
adoption:	•	

The order of Roll Call Vote by the Honorable Board of Trustees will be as follows:

- 1. Trustee Hamernik
- 2. Trustee Ziemba
- 3. Trustee Kraft
- 4. Trustee Adolf
- 5. Mayor Peterson

The foregoing resolution was seconded by Trustee \_\_\_\_\_ and CARRIED.

VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024

Agenda Item #1

<b>SEATING</b>	<b>ARRAN</b>	GEMEN	T
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Trustee \_\_\_\_\_\_\_\_, offered the following resolution and moved for its adoption:

The seating arrangement is to be as follows, North to South:

Trustee Ziemba
Trustee Hamernik
Mayor Peterson
Trustee Adolf
Trustee Kraft

The foregoing resolution was seconded by Trustee \_\_\_\_\_\_ and CARRIED.

VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024

Agenda Item #2

# APPOINT REGISTRAR OF VITAL STATISTICS

Pursuant to Section 4-400 of Village Law, I, Mayor Kevin Peterson, do hereby appoint Regina Grzankowski to the position of Registrar of Vital Statistics, for the term of one year to expire at noon on the first Monday in April 2025, at no additional salary.

The foregoing nomination was acted upon in the following manner by the Village Board of Trustees:

Trustee Hamernik -Trustee Ziemba -Trustee Kraft-Trustee Adolf-Mayor Peterson-

> VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024

> > Agenda Item #3

# APPOINT DEPUTY MAYOR

Pursuant to Section 4-400 of Village Law, I, Mayor Kevin Peterson, do hereby appoint Trustee Andrew Adolf to the position of Deputy Mayor, for the term of one year to expire at noon on the first Monday in April 2025, at no additional salary.

VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024

Agenda Item # 4

#### APPOINT DEPUTY CLERK

Pursuant to Section 4-400 of Village Law, I Mayor Kevin Peterson, do hereby appoint Melissa Dabb, for the position of Deputy Clerk for the term of one year to expire at noon on the first Monday in April 2025, at a salary set in the budget per year.

The forgoing nomination was acted upon in the following manner by the Board of Trustees:

Trustee Hamernik-Trustee Ziemba-Trustee Kraft-Deputy Mayor Adolf-Mayor Peterson-

> VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024

> > Agenda Item # 5

# **DEPUTY VILLAGE REGISTRAR**

Trustee, o	ffered the following resolution and	moved for its adoption:
is hereby appointed Lisa Bar-	one to the position of Deputy Regerm to expire at noon on the first Mear.	istrar of Vital Statistics for
The foregoing resolution was call vote which resulted in th	s seconded by Trusteee following:	, and duly put to a roll
Trustee Hamernik- Trustee Ziemba- Trustee Kraft - Deputy Mayor Adolf- Mayor Peterson -		

VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024

Agenda Item # 6

RESOLUTION April 1, 2024

#### APPOINT VILLAGE ATTORNEY

Pursuant to Section 4-400 of Village Law, I, Mayor Kevin J. Peterson do hereby appoint Samuel A. Alba, to the position of Village Attorney, for the term of one year to expire at noon on the first Monday in April 2024, at the salary listed in the budget.

The foregoing nomination was acted upon in the following manner by the Village Board of Trustees:

Trustee Hamernik-Trustee Ziemba -Trustee Kraft-Deputy Mayor Adolf-Mayor Peterson-

> VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024

> > Agenda Item #7

Approved Denied

#### APPOINT VILLAGE PROSECUTOR PT

Pursuant to Section 4-400 of Village Law, I, Mayor Kevin J. Peterson do hereby appoint Marc Smith, to the position of Village Prosecutor PT, for the term of one year to expire at noon on the first Monday in April 2025, at a salary of \$240 per session.

The foregoing nomination was acted upon in the following manner by the Village Board of Trustees:

Trustee Hamernik-Trustee Ziemba -Trustee Kraft-Deputy Mayor Adolf-Mayor Peterson-

> VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024

> > Agenda Item #8

#### APPOINT ACTING VILLAGE JUSTICE

Pursuant to Section 4-400 of Village Law, I, Mayor Kevin J. Peterson, do hereby appoint Paul T. Bumbalo, to the position of Acting Village Justice, for the term of one year to expire at noon on the first Monday in April 2025, at the salary listed in the budget.

The foregoing nomination was acted upon in the following manner by the Village Board of Trustees:

Trustee Hamernik-Trustee Ziemba -Trustee Kraft-Deputy Mayor Adolf-Mayor Peterson-

RESOLUTION

VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024

Agenda Item #9

#### APPOINT PLANNING BOARD MEMBER

Pursuant to Section 4-400 of Village Law, I, Mayor Kevin Peterson do hereby appoint David Federowicz, to the Village Planning Board, for a five-year term with said term to expire at noon on the first Monday of April 2029, at a salary per session as noted in the budget.

The foregoing nomination was acted upon in the following manner by the Village Board of Trustees:

Trustee Hamernik -Trustee Ziemba-Trustee Kraft-Deputy Mayor Adolf-Mayor Peterson-

> VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024 Agenda Item #10

#### APPOINT ALTERNATE PLANNING BOARD MEMBER

Pursuant to Section 4-400 of Village Law, I, Mayor Kevin Peterson do hereby appoint Cathy Sunderlin to the Village Planning Board as an Alternate, for a 1-year term with said term to expire at noon on the first Monday of April 2025, at a salary stated in the budget per meeting when filling in for a Planning Board member.

The foregoing nomination was acted upon in the following manner by the Village Board of Trustees:

Trustee Hamernik -Trustee Ziemba-Trustee Kraft-Deputy Mayor Adolf-Mayor Peterson-

> VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024 Agenda Item #11

#### APPOINT ZONING BOARD MEMBER

Pursuant to Section 4-400 of Village Law, I, Mayor Kevin Peterson do hereby appoint Jan Yarborough to a five (5) year term on the Village Zoning Board, with said term to expire at noon on the first Monday of April 2029, at a salary set forth in the budget.

The foregoing nomination was acted upon in the following manner by the Village Board of Trustees:

Trustee Hamernik-Trustee Ziemba-Trustee Kraft-Deputy Mayor Adolf-Mayor Peterson -

> VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024 Agenda Item #12

Approved Denied

#### APPOINT ALTERNATE ZONING BOARD MEMBER

Pursuant to Section 4-400 of Village Law, I, Mayor Kevin Peterson do hereby appoint Eric Overholt to the Village Zoning Board of Appeals as an Alternate, for a 1-year term with said term to expire at noon on the first Monday of April 2025, at a salary stated in the budget per variance when filling in for a Zoning Board member.

The foregoing nomination was acted upon in the following manner by the Village Board of Trustees:

Trustee Hamernik -Trustee Ziemba-Trustee Kraft-Deputy Mayor Adolf-Mayor Peterson-

> VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024 Agenda Item #13

RESOLUTION April 1, 2024

# APPOINT PART TIME RECREATION DIRECTOR

Pursuant to Section 4-400 of Village Law, I, Mayor Kevin Peterson do hereby appoint Kevin Ferguson to the position of Part Time Recreation Director for the term of one year to expire at noon on the first Monday in April 2025, at the salary listed in the budget.

The foregoing nomination was acted upon in the following manner by the Village Board of Trustees:

Trustee Hamernik -Trustee Ziemba -Trustee Kraft-Deputy Mayor Adolf-Mayor Peterson-

> VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024

> > Agenda Item #14

# APPOINT EMERGENCY MANAGER

Pursuant to Section 4-400 of Village Law, I, Mayor Kevin Peterson do hereby appoint RJ Nieman, to the position Emergency Manager (137) at no salary for a one-year term with said term to expire at noon on the first Monday of April 2025.

The foregoing nomination was acted upon in the following manner by the Village Board of Trustees:

Trustee Hamernik -Trustee Ziemba -Trustee Kraft-Deputy Mayor Adolf-Mayor Peterson-

> VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024 Agenda Item #15

# APPOINT DEPUTY EMERGENCY MANAGER

Pursuant to Section 4-400 of Village Law, I, Mayor Kevin Peterson do hereby appoint Galen M. Purpura, Jr., to the position Deputy Emergency Manager (137A) at no salary for a one-year term with said term to expire at noon on the first Monday of April 2025.

The foregoing nomination was acted upon in the following manner by the Village Board of Trustees:

Trustee Hamernik -Trustee Ziemba -Trustee Kraft-Deputy Mayor Adolf-Mayor Peterson-

> VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024

> > Agenda Item #16

# RENEWAL AGREEMENT THAT PLACES THE OPERATION OF THE OFFICE OF EMERGENCY MANAGEMENT UNDER THE ORGANIZATIONAL UMBRELLA OF THE DEPEW POLICE DEPARTMENT

Trustee, offered the following resolution	and moved for its adoption:
WHEREAS, The Office of Emergency Managemer staffed with Appointed members by the Mayor and re-appoint April of the following year, and	
WHEREAS, The OEM will continue to operate wit Emergency Manager and a Deputy Emergency Manager, ap Reorganizational meeting and will continue to operate unde	pointed yearly at the Annual
WHEREAS, OEM has been operating since June 13 of the Depew Police Department; and	3 <sup>th</sup> , 2023, under the Umbrella
WHEREAS, Currently, the same two members of the have a very strong bond and passion to assist in the overall plus businesses of the Village of Depew by being involved in the Action Plans (IAP) for such Village events such as Summer Celebration, the Annual Tree Lighting Ceremony, the Joint Parade, the answering of all Emergency Calls regarding the Health Crisis, recent Blizzard, Snow Storms and Electrical of Town, County or State emergencies; and	protection of the residents and e development of Incident Concerts, Founder's Day Veterans Memorial Day BNIA, the recent COVID
WHEREAS, Over the past five years, the OEM has the DPD and this past year under the Umbrella of the Dependent	
<b>NOW, THEREFORE,</b> The Board of Trustees of th extend for an additional 12-months the alignment of OEM a Monday in April 2025 or sooner if the Mayor and the Villag arrangement is no longer working as planned.	and DPD, until the first
The foregoing resolution was seconded by Trusteevote which resulted in the following:	, and duly put to a roll call
Trustee Hamernik Trustee Ziemba Trustee Kraft	VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024
Deputy Mayor Adolf Mayor Peterson	Agenda Item #17
1.1mj 01 1 01010011	ApprovedDenied

# ATTENDANCE AT ASSOCIATION MEETINGS

Trustee, offered the following resolution and moved for its adoption:
WHEREAS, there is to be held during the coming official year, various association meetings, and
WHEREAS, it is determined by the Board of Trustees, that attendance by certain municipal officials and employees at one or more of these meetings benefits the municipality, and
WHEREAS, Section 77-b of General Municipal Law provides for the attendance and reimbursement of claims upon prior approval by the Village Board,
NOW, THEREFORE BE IT RESOLVED, the following municipal officials and employees (or their designate) are hereby authorized to attend monthly County and Western New York Associations Meetings and/or seminars of which the Village is a bonafide dues paying members: Village Board, Administrator, Village Attorney, Deputy Clerk, Village Justice, Court Clerk, Clerk of Justice Court, Fire Marshall, Assistant Fire Chiefs, Emergency Manager, Deputy Emergency Manager, Police Chief, Supt. Of Public Works and Code Enforcement Officers, provided, written notice is given to the Village Board prior to the attendance at said meeting and noting whether or not a Village vehicle will be use.
<b>BE IT FURTHER RESOLVED,</b> that attendance at any conference is authorized in advance by Village Board resolution.
The foregoing resolution was seconded by Trustee and duly put to a roll call vote which resulted in the following:
Trustee Hamernik - Trustee Ziemba- Trustee Kraft - Deputy Mayor Adolf- Mayor Peterson -

VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024

Agenda Item #18

# **ADVANCE APPROVAL OF CLAIMS**

Trustee	, offered the following resolution and moved for its adoption:
payment in advance of a	<b>VED</b> , the Village Administrator is hereby authorized to make audit for claims for the following items: public utility services, ress charges, payroll and charges for attendance at official conferences.
The foregoing re roll call vote which resu	esolution was seconded by Trustee, and duly put to a lted in the following:
Trustee Hamernik - Trustee Ziemba - Trustee Kraft - Deputy Mayor Adolf- Mayor Peterson -	

VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024 Agenda Item #19

Approved	Denied
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# **COMMITTEES**

	Trustee,	offered the following resolution	n and moved for its adoption:
Standir he Vill	g Committees for the of	pon recommendation of Mayor ficial year 2024-25, consisting opointed, the first named Chairm	of the following members of
	Finance, Purchasing & Adolf, Kraft	z Insurance	
	Disaster Preparedness Adolf, Kraft	& Public Safety	
	Zoning & Community Hamernik, Ziemba	Development	
	Personnel Ziemba, Hamernik		
	Public Works & Solid Ziemba, Hamernik	Waste	
	Intermunicipal Co-ope Adolf, Kraft	eration	
	Recreation, Seniors & Kraft, Adolf	Veterans	
	Depew Business Liaise Hamernik, Ziemba	ons	
roll cal	The foregoing resolution lyote which resulted in	n was seconded by Trusteethe following:	and duly put to a
Trustee Trustee Deputy	e Hamernik - e Ziemba - e Kraft - y Mayor Adolf - Peterson		
			VILLAGE OF DEPEW

BOARD MEETING
APRIL 1, 2024
Agenda Item #20

\_\_ Approved \_\_\_ Denied

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Trustee,	, offered the following	resolution and me	oved for its adoption:
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WHEREAS, the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles with prior approval from their department head while performing their official duties on behalf of the Village.

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees shall approve reimbursement to such officers and employees at the rate of .55 cents per mile.

The foregoing resolution was seconded by Trustee \_\_\_\_\_, and duly put to a roll call vote which resulted in the following:

Trustee Hamernik-Trustee Ziemba-Trustee Kraft-Deputy Mayor Adolf-Mayor Peterson

> VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024

> > Agenda Item #21

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Trustee	offered the following resolution and moved	for its adoption:

WHEREAS, the Board of Trustees has determined to pay a per diem amount set forth below for any meals taken during a conference or training seminar that are not paid for as part of that conference or training seminar, that employees or volunteer firefighters are attending on behalf of the Village of Depew;

**NOW THEREFORE BE IT RESOLVED,** that the Board of Trustees shall approve reimbursement for breakfast at \$12.00, lunch at \$15.00 and dinner at \$25.00. Detailed itemized receipts must be submitted to the Clerk/Treasurer's Office with a voucher as proof of the expenditure before reimbursement is made.

The foregoing resolution was seconded by Trustee \_\_\_\_\_, and duly put to a roll call vote which resulted in the following:

Trustee Hamernik-Trustee Ziemba-Trustee Kraft-Deputy Mayor Adolf-Mayor Peterson-

> VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024

> > Agenda Item #22

#### **OFFICIAL DEPOSITORIES**

Trustee	, offered the following resolution and me	oved for its adoption
114500	, offered the following resolution and the	oved for its adoption

**BE IT RESOLVED,** the following banks are hereby designated Official Depositories for the Village of Depew funds for a term of one year, said term to expire at noon on the first Monday in April 2025,

Bank of America, Depew, New York
Manufactures and Traders Trust, Lancaster, New York
J.P. Morgan Chase Bank, Buffalo, New York
Key Bank, Depew, New York
Citizens Bank, Depew, New York
NYCLASS, White Plains, New York

The foregoing resolution was seconded by Trustee \_\_\_\_\_, and duly put to a roll call vote which resulted in the following:

Trustee Hamernik-Trustee Ziemba-Trustee Kraft-Deputy Mayor Adolf-Mayor Peterson-

> VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024

> > Agenda Item #23

\_\_Approved Denied

<b>OFFICIAL</b>	NEWSP.	APER
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Trustee	, offered the following resolution an	d moved for its adoption:
Newspaper in and for the	ED, that the Depew Bee is hereby des e Village of Depew, New York for a te first Monday of April 2025.	signated as the Official erm of one year, said term
The foregoing re call vote which resulted	solution was seconded by Trustee in the following:	, and duly put to a roll
Trustee Hamernik - Trustee Ziemba - Trustee Kraft - Deputy Mayor Adolf- Mayor Peterson-		

VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024

Agenda Item #24

MEETING D	ATES	,
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Trustee, offered the following resolution and moved for its adoption:
<b>BE IT RESOLVED,</b> Regular Meetings of the Village of Depew will be held on the Second and Fourth Monday of every month at 7:00 P.M. in the Council Chambers. There will be a Pre-Board Meeting prior to every regularly scheduled Board Meeting at 5:30PM in the Conference Room in Village Hall.
The foregoing resolution was seconded by Trustee, and duly put to a roll call vote which resulted in the following:
Trustee Hamernik- Trustee Ziemba- Trustee Kraft- Deputy Mayor Adolf- Mayor Peterson

VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024

Agenda Item #25

SPECIAL MEETING	<u>38</u>	
Trustee	, offered the following resolution and m	oved for its adoption:
Trustees, by giving all	LVED, a special meeting may be called by the members of the Board of Trustees twenty-formay be waived of the twenty-four (24) hournt to such waiver.	our (24) hour notice,
The foregoing	resolution was seconded by Trustee	and CARRIED.

VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024

Agenda Item #26

# PUBLIC COMMENT RULES AND PROCEDURES

7	Trustee,	offered the following resoluti	on and moved for its adoption:
		ers of the public may wish to f a Village Board Meeting, an	
	WHEREAS, the Vi		n an orderly comment period
Board m address having t	neeting, upon recogr the Board for a max he ability to further e, are irrelevant, or	RE, BE IT RESOLVED, that nition by the Mayor or individual timum period of five (5) minus restrict the time allotted to a pare not germane to the matter	ites, with the Mayor or Chair person whose remarks are
choose t			or Chair may, at their discretion, ritten response to the question or
	egoing resolution wa ich resulted in the fo		, and duly put to a roll call
Trustee Trustee Deputy	Hamernik - Ziemba- Kraft - Mayor Adolf- Peterson-		

VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024

Agenda Item #27

<b>ADJ</b>	OU	RNM	<b>IENT</b>
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Trustee, offered the following res	solution and moved for its adoption
To Adjourn this Re-Organization Meeting at	:PM.
The foregoing resolution was seconded by Ti	rustee

VILLAGE OF DEPEW BOARD MEETING APRIL 1, 2024 Agenda Item #28